# **AJAHNAE JOHNSON**

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# **SUMMARY** Dedicated graphic design professional with 5 years of academic success and handson experience, eager to apply my skills in communication, creativity, and design. I am a diligent worker, committed to contributing to innovative and customer-focused projects across various industries.

I recently graduated from Cal State East Bay with a BFA in Fine Arts, majoring in Graphic Design and minoring in Communications, finishing with a 3.8 GPA and earning Dean's List honors and magna cum laude distinction. I also graduated from Leroy Greene Academy with a 4.0 GPA. I thrive in collaborative environments, am dependable, and have a strong passion for delivering excellent service and solutions.

EDUCATION	<ul> <li>Bachelor of Fine Arts in Graphic Design</li> <li>California State University, East Bay</li> <li>Hayward, CA   Graduation: May 2024</li> <li>Minor: Communications</li> <li>GPA: 3.80 / Magna Cum Laude</li> <li>Honors: Dean's List</li> </ul>	Jan 2019 - May 2024
	<b>High School Diploma</b> <i>Leroy Greene Academy</i> Sacramento, CA   Graduation: May 2019	Jan 2013 - May 2019
	<ul> <li>Final CGPA: 4.0</li> <li>Honors: Class Treasurer (Junior &amp; Senior years)</li> </ul>	
KEY SKILLS	<ul> <li>Customer Service</li> <li>Time Management &amp; Organization</li> <li>Adaptability &amp; Flexibility</li> <li>Creative Problem-Solving</li> <li>Critical &amp; Strategic Thinking</li> <li>Computer Proficiency</li> </ul>	<ul> <li>Leadership &amp; Collaboration</li> <li>Zoom &amp; Virtual Technology Expertise</li> <li>Social Media &amp; Digital Marketing</li> <li>Adobe Creative Suite Mastery</li> </ul>
WORK EXPERIENCE	Orientation LeaderJanuary 2021 - Aug 2024California State University, East Bay• Collaborated with Orientation Coordinators and Assistants on projects.• Assisted Student Life staff with orientation-related special projects.• Introduced presenters at assigned orientation events.• Welcomed new students upon their arrival on campus.	
	Content Creation & Digital Marketing InternMay 2024 - June 2024Extern• Work collaboratively with other Orientation Coordinators and Assistants on specific projects• Utilized SEO tools to identify keywords relevant to the company and the industry it functions in.• Analyzed keyword metrics, to strategically categorize keywords based on search intent.	

• Crafted three SEO keyword-optimized blog posts using AI content generation tools, to enhance the website's search engine visibility.

#### **Resident Assistant**

Department of University Housing & Residence Life, CSU East Bay

- Enforced rules and regulations, submitting reports on infractions and safety issues.
- Supervised residents, addressed complaints and emergencies, and resolved disagreements.
- Organized and directed regular floor meetings to address resident concerns.
- Supported residence hall team by completing related tasks as needed.

#### **Retail Clerk**

Sprouts Farmers Market

- Assisting customers with the selection of merchandise
- Greeting, interacting and monitoring customers to help the store in loss prevention.
- Displaying and organizing products in a store for the customers to locate easily.

# Front Desk Student Assistance

Student Leadership and Involvement Center, CSU East Bay

- The first point of contact for anyone calling or visiting the office.
- Responsible for answering the phone, directing calls and greeting guests.
- Perform some administrative work, filling, scheduling, and accounts receivable.

# Sales Representative

Vector Marketing

- Presenting Cutco products for sale direct to customer.
- Scheduled appointments, filing and submitting customer orders.
- Identifying potential customer through personal referral and lead generation.

#### Stock Sales Associate

Marshalls Department Store

- Place retail stock and supplies in their proper places.
- Created great displays of merchandise for a great customer experience.
- Unloading merchandise bins.
- Checking merchandise to purchase order/invoice.
- Stocking merchandise.
- Putting merchandise away from customer use.

VOLUNTEER EXPERIENCE	<ul> <li>Event Organizer &amp; Performer</li> <li>Leroy Greene Academy Theater</li> <li>Organized and performed in school plays, helping to enhance the school's performing arts program.</li> <li>Managed event planning and stage setup, ensuring smooth operations during performances and improving audience turnout by 20%.</li> <li>Served as Class Treasurer, applying budgeting and planning skills to support school initiatives.</li> </ul>
ACHIEVEMENTS	<ol> <li>Dean's List: California State University, East Bay (4 semesters)</li> <li>Magna Cum Laude distinction upon graduation</li> <li>Class Treasurer: Leroy Greene Academy (2 years)</li> </ol>

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#### Sept 2020 - Dec 2020

#### June 2019 - Aug 2019

Sept 2019 - May 2020

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Mar 2019 - May 2019