Curriculum Vitae

**Angelique Bonita Bartness**

 Identity Number 870928 0118 08 2

 Address 20 Satyrium Place

 Ext 33, Bethelsdorp

 Port Elizabeth

 Contact [cell] **073 451 8466**

 E-mail abartness2@gmail.com

**Personal Details**

Gender Female

Disability Bipolar Disorder

Languages English and Afrikaans

Nationality South African

Marital Status Unmarried

Dependents None

Drivers License Code 2 learners licence

Criminal Record None

**Educational Details**

Matriculated Westville Senior Secondary School

Year 2005

Subjects English HG

Afrikaans HG

Geography HG

Biology SG

Physical Science SG

Mathematics SG

Achievements School Prefect

Merit [for the theme of War and Indifference]

**Other Qualifications**

Institution Cape Computer College

Course Basic Computers

Subjects Microsoft Word Power Point Excel

Institution Cape Computer College

Course Receptionist

Subjects Filing

Faxing

Data Capturing Customer Liaising Telephone Etiquette

Institution Siyaya Skills Institute

Course Business Administration NQF Level 2 Business Administration NQF Level 3

Institution Primus Skills Development

Course Manufacturing Engineering NQF Level 1

 Generic Management NQF Level 3

Institution Award Training Academy

Course General Management NQF Level 5

# Workplace Experience

Volunteer House of Resurrection (AIDS Haven)

Company Strelitzia Primary School

Position Held Secretary (Practical)

Duration 9 months

Reason for Leaving Contract Ended

Company Machiu Primary School

Position Held Assistant Secretary (Practical)

Duration 9 months

Reason for Leaving Contract Ended

 Company Primus Skills Development

Position Held Receptionist (Practical)

Duration 18 months

Reason for Leaving Contract Ended

Company Edupower

Position Held Call Centre Agent

Duration 9 months

Reason for leaving Contract Expired

# References

AIDS Haven Matron

# 041 481 5585

Strelitzia Primary School

Mr. C. Jantjies (Principal)

# 082 842 4188

Siyaya Skills Institute

Ms. B. Goliath (Facilitator)

# 072 222 1760

Machiu Primary School

Mr. R. Blignaut (Principal)

# 041 481 6844

Primus Skills Development

Ms. Y. Coetzer (Learner Liaison)

# 041 451 0327

Edupower

Mr. B. Moonsamy (Supervisor)

**031 538 1888**

Award Training Academy

Mr. B. Kombora (Facilitator)

**063 211 8020**