

Emilia Bruce

Midland, MI 48642

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Authorized to work in the US for any employer

Work Experience

Server

Gratzi Restaurant - Midland, MI

September 2021 to Present

Hostess

Gratzi Restaurant - Midland, MI

April 2021 to Present

1. Taking and organizing reservations
2. Seating guests
3. Taking orders
4. Dessert presentations
5. Cleaning restaurant

Teaching Assistant

ESA - Midland, MI

August 2020 to March 2021

Nanny

N/A - Midland, MI

November 2018 to March 2019

Take care of two kids, Prepare breakfast and lunch, Cleaning and dog sitting

Education

college prep

H.H. Dow High School - Midland, MI

September 2015 to May 2020

Trade school in Welding

Greater Michigan Construction Academy - Midland, MI

September 2017 to June 2018

Skills

- Works well with others
- Good with customers

- Skilled at multitasking and organizing
- Flexible schedule
- Childcare
- Animal Care
- Nannying
- Pet Sitting
- Babysitting
- Pet Care
- Host/Hostess
- Customer Service
- Organizational Skills
- Cleaning

Certifications and Licenses

Fundamentals of Welding- Learn basic skills for welding

Fire Safety- Knowledge of types of fires and safety

Basic First Aid- Bandaging and readiness for emergency situations

Assessments

Early childhood development — Expert

December 2020

Knowledge of the development of children ages 0-3 and of ways to foster that development

Full results: [Expert](#)

Building relationships for childcare providers — Expert

December 2020

Building positive and productive relationships with families of children ages 0-3

Full results: [Expert](#)

Administrative assistant/receptionist — Expert

January 2022

Using basic scheduling and organizational skills in an office setting

Full results: [Expert](#)

Retail customer service — Highly Proficient

March 2022

Responding to customer situations in a retail setting

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.