

Eva Woolridge

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Summary

An exceptional, hardworking, and friendly UCR Cum Laude graduate who seeks to improve my job outreach, employment stability, and the ability to help other people.

Work Experience

IHSS Public Authority, IHSS Provider

January 2023 – Current

- Tasked to supervise the care of client and his needs as a provider.
- Coordinates the daily care of my client based on my assigned hours so that he can safely stay in his home.
- Reports my hours to the county of San Bernadino in accordance with the timetables that my client and I are responsible for.

Lessonpal, Lessonpal Tutor

November 2022 – Current

- Teaches students lessons on essay editing, Microsoft Word, Microsoft Excel, and History.
- Makes learning an enriching experience so that they can retain the drive to learn in the future.
- Helps students grasp the ideas that they struggle to understand in the classroom.

Redlands Senior High School, Terrier Store Student Team Member

January 2009 – June 2010

- Assisted in the stocking and quality checks of food products.
- Provided customer service to shoppers who were looking for specific products.
- Gave an updated list of what was selling and assisted as a cashier when required.

Volunteer Experience

Umoja Community Education Foundation Student Member

August 2016 – March 2020

- Assisted in the planning and implementation of community care and quality customer service in every community event with the Umoja Club.
- Coordinated and operated as the main food caterer for the Umoja Community in the MVC's Halloween fest of 2019.
- Motivated fellow Umoja students who needed assistance in their community duties and roles.

Research Experience

ETST 158 American Indian Intellectual Studies Final Essay Researcher

April 2023 – June 2023

- Used the research records of Indigenous people to write a 12 page essay on the themes of Native science and the alienation of Indigenous identity.
- Examined the most well-known Indigenous figures in American history to understand the meaning of their oral and written ideas.
- Examined how Native science and Oral traditions can explain the matters of our world in the past, present, and future.

HISA 163A Colonial México Final Essay Researcher

March 2021 – June 2021

- Used the archives of the New Mexico Digital Collections to research the history of La Malinche.
- Examined the archival documents to piece together La Malinche's involvement in Mexico's history.
- Interpreted the archival documents in the best way possible for a 10 page essay.

Education

University of California, Riverside (UCR)

January 2021 – June 2023

Bachelor of Arts in Ethnic Studies, GPA: 3.88 (Cum Laude)

Moreno Valley College

August 2016 – June 2020

Associate of Arts in Humanistic Studies, GPA 3.8 (Honors)

Skills

Interpersonal skills · Writing · Document Review · Tutoring · Academic Research · Attention to detail · Project Management · Project Planning · Customer Service

Computer Skills: Microsoft Outlook · Microsoft Word · Microsoft Excel · Microsoft PowerPoint · Google Workspaces

Social Media: Twitter · Tumblr · Facebook · LinkedIn · Instagram

Language: English (fluent) · Spanish (Beginner)

Activities and Honors

Cum Laude – University of California, Riverside
June 2023

Dean's Honors List – University of California, Riverside
March 2021 to June 2023

Dean's Honors List – Moreno Valley College
September 2018 and December 2019

Outstanding Student of The Year – Umoja Community
October 2019