*Jacqueline M. Cohn*

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**Key Qualifications**

Customer Focus Service Oriented Self-Motivated Multi-Tasking Detail-Oriented

Versed in HIPPA guidelines Exhibits effective Communication Skills

**Work Experience**

**Deli Clerk 2014 - Present**

**Lowes Foods Carolina Forest, South Carolina**

* Assisting customers with care and appreciation at deli counter
* Responding to questions and making suggestions about product
* Maintaining knowledge of products in department and throughout store
* Filling orders to customer’s requests using proper deli equipment
* Ensuring safety standards while using refrigerators, freezers, slicers, and ovens

**Kitchen Collection, Myrtle Beach, South Carolina 2013 - 2014**

**Sales Associate/ Cashier**

* Greeted customers entering retail store and directed them to appropriate departments
* Conducted cooking class and demonstrated benefits of kitchenware
* Assisted customers at point of sale and discussed store promotions

**Customer Care Representative 2005 - 2007**

**Riverstone Property Management Delray Beach, FL**

* Provided support and assistance as liaison between residents and property management
* Responded quickly and effectively to rental inquiries in person and over the phone
* Participated in marketing efforts with local businesses
* Assisted in planning and hosting resident events
* Entered future resident lead information into database

**Counselor After-School Program 2001 - 2003**

**Panther Run Elementary School, Lake Worth, FL**

* Assisted with clerical duties for grades K-5 after school program
* Scheduled volunteers for program
* Created two model curriculum programs*; No-Heat cooking class, and Social Graces class*

**Customer Service Representative**

**World Savings Bank 1998 - 2001**

* Responsible for sales of various bank products
* Met and exceeded monthly / quarterly sales goals
* Performed cashiering, and teller duties as needed
* Responsible for bank vault and cash drawer

**Sales Manager**

**JDS Funding Group LTD, Hempstead, New York 1980 – 1991**

* Responsible for sales of loans to outside funding companies
* Managed branch office activity for satellite location
* Represented company at local chamber and rotary events
* Coordinated outside marketing events, golf tournaments, and social functions