

Kayla Pinder

Annapolis, MD 21401

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Talented team member skilled at completing daily assignments and contributing to team success. Always willing to take on any task. Adapts quickly to new needs and policies. Reliable and punctual team member successfully handles fast-paced work. Proven willingness to take on any task to support team and help business succeed. Offers strong communication and learning abilities.

Authorized to work in the US for any employer

Work Experience

Direct Support Professional

Thrive USA Home Care Services - Annapolis, MD

June 2022 to Present

- Meal prep for clients
- Light housekeeping
- Assist with dressing/ grooming
- Assist with transfers
- Follow fall precautions

Amazon Delivery Driver

Strikeforce logistics - Hanover, MD

March 2022 to Present

- Handled merchandise
- Made deliveries for Amazon
- Operated GPS System for accurate routing
- Scan barcode
- Drive company vans
- Loaded packages
- Maintained ongoing communication

Caregiver

Assisted living management - Pasadena, MD

November 2021 to January 2022

- Laundry
- Cleaning
- Assist residents through the night.
- Assist with daily morning activities such as showers, brushing teeth, doing hair, getting dressed, etc.

Caregiver

Regency Park Assisted Living - Gambrills, MD

October 2021 to November 2021

- Provided residents with a comforting environment

- Assisted residents with everyday needs
- Checked resident's pulse, temperature, respiration
- Cared for residents with dementia and memory loss
- Monitored resident's nutritional requirements
- Performed light housework duties, such as laundry

Warehouse Associate

Hanover Uniform Company - Baltimore, MD
October 2020 to May 2021

- Reviewed completed orders for quality and accuracy.
- Multi-tasked to keep all assigned projects running effectively and efficiently.
- Collected, aligned, cut and slit transfer materials.
- Made timely adjustments to machine operations and components to meet demands of different production orders.

Warehouse Associate

Health Source Group - Baltimore, MD
July 2020 to October 2020

- Performed visual assessment of products to evaluate conformance with quality standards.
- Gathered, sorted and scanned documents to enter into computer system.
- Reviewed order slips, picked products and staged merchandize to be shipped.

Energy Consultant

Josco Energy - Baltimore, MD
July 2018 to November 2018

Prepared professional audit reports showing current usage, inefficiencies, and methods to reduce use and costs.

Connected with established and potential customers regularly to offer services, answer questions and finalize regularly to offer services, answer questions and finalize contract details.

Attended sales and trade meetings to obtain information about market conditions, business trends, and industry developments.

Collaborated with team members to meet daily demands and handle challenging projects.

Education

High school diploma

Christian correspondence - Atlanta, GA
January 2020 to June 2020

Bachelor's degree in Information Technology

California Institute of Technology

Skills

- strong communication and learning abilities.
- Order Picking and Processing
- Warehouse Logistics

- Cash Register Operation
- Complaint resolution
- Quality Control
- RF Scanner
- Restaurant Experience
- Customer service (5 years)
- Cashiering
- Windows
- Order Picker
- Caregiving
- Delivery Driver Experience
- Dementia Care

Certifications and Licenses

Driver's License