Mount Holly, NC 28120

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Mackenna Fuller

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| Professional Summary |  | Motivated college student, currently enrolled and seeking opportunity to apply skills in case management, intake assessments, mental health exams and other counseling practices to meet challenging work assignments and support care management team. Excellent at co-facilitating, analyzing symptoms, and providing attentive client care. Keen listening skills and focused on meeting client needs. |
| Skills & Abilities |  | * Co-facilitated group therapy sessions regarding interpersonal functioning * Provided individual counseling services under supervision and demonstrated active listening, empathy, and unconditional positive regard * Familiar with performing intake assessments and treatment planning |
| Experience |  | MUSIC DIRECTOR, MEMORIAL CHAPEL CHURCH Jan 2018-May 2020  • Coordinated and managed scheduling of seven volunteers for weekly rehearsals and performances  • Managed preparation for weekly service performances  • Created visual media for weekly performances utilizing programs such as Microsoft PowerPoint  • Worked with church administration for special event planning and conference preparation  • Provided coaching to music department members, as well as volunteers Secretary, Fuller fitness May 2014-Jul 2017  • Maintained customer membership records  • Managed accounts payable and accounts receivable for company  • Worked on marketing and branding including but not limited to: graphic design, promotional item  design, advertising barista, starbucks Feb 2014-Sep 2015  • Responsible for tasks related to "Manager in Training" which included: assisting with hiring efforts,  tracking revenue, scheduling employee shifts, conducting training of new employees, overseeing cash  management  • Ability to work in fast-paced environment with competing priorities while ensuring quality of work and  customer satisfaction  • Proficient in Point-of-Sale systems for collection and payment processing  • Received and managed inventory deliveries and performed inventory intake reconciliation  • Trained new hires on best practices and daily operations |
| Education |  | Liberty University - Master of Arts in Clinical Mental Health Counseling Lynchburg, VA, Anticipated graduation: Aug 2024, GPA 3.96  Relevant Coursework: Ethical and Legal Issues in Counseling, Human Growth and Development, Multicultural Counseling, Counseling Techniques, Theories of Counseling, Group Counseling, Assessment Techniques, Psychopathology, Marriage and Family William Jessup University – BACHELOR of Science in psychology Rocklin, CA, Graduated Jun 2017, Cum Laude  Relevant Coursework: Ethical and Legal Issues in Counseling, Human Growth and Development, Multicultural Counseling, Counseling Techniques, Theories of Counseling, Group Counseling, Assessment Techniques, Psychopathology, Marriage and Family |
| Certificates |  | **Certified Symbis Facilitator** – Qualified to help couples prepare to complete and interpret their premarital/marital Symbis assessments so they can learn how each communicates, possible pitfalls, strengths, and methods for navigating areas of mismatched expectations. |