

Nekalah George

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OBJECTIVE

Creative Writing college student and aspiring author seeking a position where I can develop my storytelling skills, contribute creatively, and gain hands-on experience in the writing and literary field while continuing to grow as an author.

WORK EXPERIENCE

Dyckman Senior Center – New York, NY
Front Desk Clerical | July 2025 – August 2025

- Collected and recorded funds for daily breakfast and lunch programs
- Issued numbered meal tickets to seniors and ensured proper distribution
- Accurately balanced and recorded daily funds for meal programs
- Assisted seniors with questions in a respectful, courteous manner

RAIN Senior Options Home Delivered Meals Program – Bronx, NY
Meal Delivery Assistant | July 2022 – August 2022

- Delivered daily meals to senior citizens in a timely and friendly manner
- Ensured accurate meal preparation and safe handling during delivery
- Provided brief wellness checks and reported concerns to supervisors

Debra's Daycare – New York, NY
Child Care Assistant (Family Business) | January 2017 – December 2018

- Supported early learning by teaching the alphabet, numbers, and colors
- Served meals and maintained hygiene, including diaper and clothing changes
- Supervised indoor and outdoor play to ensure safety

EXTRACURRICULAR ACTIVITIES & COMMUNITY SERVICE

Emerging Leaders Program – Bronx, NY
Participant | March 2020 – June 2020

SKILLS

Google Suite ● Microsoft Office ● Zoom ● Google Meets ● Customer Service ● Cash Handling ● Communication ● Organization ● Time management

EDUCATION

Borough of Manhattan Community College, Manhattan, NY
Associate of Arts in Liberal Arts | June 2025

The New School, Manhattan, NY
Bachelor of Arts in Liberal Arts | Expected June 2028