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| Phoenix Morris | Virginia Beach, VA 23452  **(919)841-8767**  **empathic\_working@yahoo.com** |
| EXPERIENCEWhole Foods Market, Virginia Beach, VA — *Grocery Perishable Order Writer*June 2022 - Current  * Replenishes products through proper buying procedures. * Orders perishable grocery products and maintains appropriate backstock levels. * Monitors and acts upon open PO reports for both purchases and credits in an accurate and timely manner. * Ensures orders for product are timely and accurate to monitor inventory turns. * Oversees customer special order procedure. * Analyzes and controls product transfers, spoilage/shrink, and donations. * Maintains financial profitability by meeting and exceeding purchasing and sales targets. * Upkeep tag creation and maintenance. * Support leadership by completing additional assigned tasks, including training team members. * Upkeep backstock levels by running freight. * Assist in SAS resets according to planograms. * Maintain planograms for product and shelf placements and orientation and submit MOSST and DataMonster tickets for corrections. * Work with local vendors and product merchandisers to keep appropriate product on shelves. * Plan biweekly sales events and promotional displays, including the setup and dismantling of all perishable displays.  Whole Foods Market, Tysons Corner, VA — *Overnight Grocery Team Member*August 2021 - May 2022  * Checks product to ensure it meets WFM quality standards. * Accurately sorts and scans waste. * Maintains production standards. * Stocks and cleans shelves, bins, and food preparation areas. * Maintains backstock in good order. * Handles DC and UNFI invoices for product delivered outside store receiving hours. * Properly checks-in product and reports mispicks to team leadership. * Receives product from receiving location to sales floor or appropriate backstock spaces. * Aids in receiving and sorting overnight deliveries for other teams. * Maximizes sales potential through effective and proper procedures for prepping, storing, rotating, stocking, and merchandising product. * Follows and complies, or ensures compliance, with established procedures, including Weights and Measures, health and sanitation, and safe work practices. * Maintains a clean and sanitary working and shopping environment; maintains equipment in accordance with WFM cleanliness and safety standards. * Performs opening duties and ensures accuracy of signs and pricing. * Performs supervisor duties as well as backup Order Writer duties.  Publix, Glen Allen, VA — *Produce Associate*July 2019 – July 2021  * Close department and fulfill all nightly duties, including washing and trimming produce, dismantling and cleaning wetwall set, resetting weekly ads, and assisting Aprons associate. * Interface with customers to provide advice or recommendations on produce and recipes as well as give general assistance * Stock and detail department throughout shift and in preparation for the next day * Operate baler machinery and pallet jacks * Complete floral department duties, including balloon orders  SKILLS Proficient in all Microsoft 365 products, Windows XP and Windows 7/8/10.  Proficient in POS systems, Amazon SOT application, and DVO application  Experience in cash handling and asset/inventory management  Experience in handling and negotiating with customers to retain customer loyalty, including usage of rewards programs, store credit cards, and rain check coupons  Complete understanding of Clean Room procedures  Basic machine operating (Non-CNC)  Experience in safe food-handling procedures VOLUNTEERGirl Scouts of America, Hampton, VAJune 2014 - March 2018  * Assisted leaders with troop-held events * Assisted leaders in scout-led lessons * Assisted in cookie delivery, including handling cash * Assisted troops with earning badges and completing journeys  EDUCATIONTidewater Community College, Virginia Beach, VA — *Science, Horticulture*January 2023 - CurrentJ. Sargent Reynolds Community College, Richmond, VA — *Diesel Mechanic*August 2020 – January 2021Thomas Nelson Community College, Hampton, VA — *General Studies*August 2017 - March 2018 |  |