

Howmayihelpyouinc@yahoo.com
19733369317
Irvington, NJ 07111

Skills

- Customer Relations
- Employee Communication
- Multi line telephone system operation
- Schedule oversight

Education & Training

06/2007

Associate of Arts:

CULINARY

HCCC

JERSEY CITY

Certifications

Bartender / Mixologist

Certification

American Bartenders School

2003

CHRISTINA BRUNSON

Summary

Performance driven associate with stellar record of accomplishment connecting with customers and driving remarkable sales. Track record of developing and training support staff and meeting high thresholds for critical quality standards.

Experience

Moor Capital LLC - Manager's Assistant

NEWARK, NEW JERSEY

03/2020 12/2022

- Restocked supplies daily and troubleshoot problems with equipment to keep operations on track.
- Maintained records through timely updates to employee and other files
- Conducted research, compiled data and prepared documentation for consideration and presentation.
- Directed and led employees, supervising activities to drive productivity.

GLENRIDGE COUNTRY CLUB - Mixologist

GLENRIDGE, NEW JERSEY

09/2018 03/2020

- Operated cash register and POS system for transactions and made proper change for cash transactions
- Managed bar area, cocktail design menu and handled inventory and customer relationships.
- Upsold customers from shelf to premium brands to help boost sales.
- Stayed up to date on latest mixology trends and bar equipment.
- Trained new bartenders on drink technique.

DOORDASH - Delivery Driver

PALM SPRINGS, CALIFORNIA

10/2017 09/2018

- Grouped and routed deliveries according to designated areas to maintain efficient delivery times.
- Notified customers of delays to decrease calls to support.
- Inspected vehicle and maintained gas, oil and water levels.
- Navigated routes with relevant map programs and gps systems