

## Hello

# I'm Alexandre Gunton

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## Skills

- **Content Writing/Copywriting/Editing (4 years)** - I have worked as a freelance writer successfully for over four years, though I have honed my writing skills for longer.
- **Administration (2 years)** - I worked at a small jewellery selling business for two years. My tasks included customer service, manufacture of products, answering enquiries, bookkeeping, and budgeting.
- **Research** - I am currently undertaking a Bachelor of Biotechnology, and I have also done work experience at the Westmead Institute for Medical Research. These experiences have given me familiarity with the processes of scientific research.
- **Healthcare/Phlebotomy** - This includes working with aged care clients, vital signs, first aid and more. I am certified to perform both venepuncture and first aid.
- **Community Management/Moderation (7 years)** - I have moderated online communities for 7 years, including some of the biggest spaces within their particular niche. I am confident in my ability to manage social media platforms expertly.
- **Budgeting**
- **Artwork**

## Experience

### **Freelance Writer** - *Current Employment*

- I have been a successful freelance writer for over four years, and pride myself on producing high quality work for my clients. I specialize in creative writing, content writing, and editing services, though I am confident in taking on any non-technical tasks, as well as technical writing within my listed skill sets.

### **Freelance Artist** - *Current Employment*

- I have provided artistic services to clients for two years now, though I have been doing art for longer. I specialize in creative works, and character illustration. I am able to provide unique character designs, and artworks that resonate particularly strongly with younger generations.

### **QML Pathology** - *Employment as a Phlebotomist*

- I was employed by QML Pathology as a phlebotomist. I have completed the company training, and was signed off to work independently as a collector. This has provided me with the necessary skills to manage a pathology clinic.

### **Westmead Institute for Medical Research** - *Work Experience*

- I participated in a period of work experience at the Westmead Institute for Medical Research, specifically the Centre for Diabetes, Obesity and Endocrinology. This experience gave me extremely valuable knowledge and skills.

### **Jewellery Experience** – *Student at The Goldsmith's School*

- I am a qualified bench jeweller, and am capable of independently manufacturing fine jewellery products. I have a good understanding of the industry.
- In addition, I have worked as part of a small business specializing in jewellery.
- I have completed the beginner's course at The Goldsmith's School in Bardonia. Skills attained include silversmithing; jewelry design; soldering; chain making; forging; doming; repousse; gemstone setting; and other aspects of practical jewelry making. This also gave me a number of WHS skills, such as fine motor control and dealing with hazardous items (such as sharps and flames).
- I also did work experience at The Goldsmith's School

### **Sullivan Nicolades** – *Placement*

- I did my pathology collection placement with Sullivan Nicolades Pathology. On this placement, I learned good communication and customer service skills, as well as all the necessary skills to be a qualified phlebotomist. I can safely handle sharps, perform venepuncture and a number of other procedures within my scope.

### **Locksmiths** – *Apprentice*

- I was an apprentice locksmith, which taught me retail and customer service skills. It also honed my fine motor control skills, and gave me a broader understanding of handling hazardous items (such as grinders and sharps).

## **Education**

### **Bachelor of Biotechnology** – *The University of Queensland*

I am a current student at The University of Queensland, undertaking a Bachelor of Biotechnology. This education provides me with professional knowledge on biochemical processes, both in humans and more broadly.

### **Cert II Skills for Work and Vocational Pathways** – *Brisbane School of Distance Education*

I have completed this qualification (FSK20113), attained at the Brisbane School of Distance Education.

### **Cert III Pathology Collection** – *Mater Hospital*

I have completed this qualification (HLT37215), attained at the Mater Hospital.

### **Responsible Service of Alcohol/Gambling** – *Galaxy Training*

I have completed these qualifications (SITHFAB021 and SITHGAM022), attained at Galaxy Training.

**First Aid Certificate** - *Brisbane School of Distance Education*

I have completed this qualification (HLTAID011), attained at the Brisbane School of Distance Education.

**Hand Hygiene Certificate** - *Hand Hygiene Student Health Practitioners Online Learning Module*

I have completed this qualification, attained with The Australian Commission on Safety and Quality in Healthcare.

**Graduated High School** - *Brisbane School of Distance Education*

Attained at the Brisbane School of Distance Education. I achieved a QCE and an ATAR.

**References**

Steven Guihot - [Steven.Guihot@mater.org.au](mailto:Steven.Guihot@mater.org.au)

Athena Tortal - athena4626@hotmail.com