

Rosylon Benjamin

(817) 884-7966

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Professional Summary

Medical Assistant for 15 years and experienced in drug screen collections. Knowledge of DOT chain of custody. Knowledge of OSHA regulations

Skills

- Strong Organization Skills
- Active Listening Skills
- Energetic Work Attitude
- Adaptive Team Player
- Customer Service
- Type 30 WPM
- 15 years Medical Assistant

Qualifications

- Responsible for checking patients in and out
- Answered inbound calls
- Scheduled New Appointments
- Scanned Patient reports into Charts
- Patient Care
- Monitored Vital Signs
- Collected Urine Samples in accordance with DOT
- Made Outbound calls to Companies

Experience

Medical Assistant

Maintained Accurate records of patient care, condition, progress and concerns

Monitored Vital Signs, such as pulse, blood pressure

Responded appropriately to the needs of patients

Tested and recorded Glucose Levels

Changed Sterile Dressings

Documented patient medical and drug history, complaints, and allergies

Education

High School

Polytechnic High School Fort Worth Texas 1978-1981 Diploma

College

Tarrant County Junior College 1981-1982

American Trade Institute

Medical Assistant Training 1993-1994